



yorkshire's
brain tumour
charity!



impact report **2019**

a positive impact for hope

contents



Message from our Chair of Trustees..... 2

Support..... 3

Research..... 5

No. 31 7

Fundraising..... 9

Plans & Objectives for 2020 11

Accounts 12

our vision

Our vision is clear and simple: to cure a devastating disease that affects so many people.

our mission

Around 9,000 new cases of primary brain tumours are diagnosed in the UK every year, with 15 people each week in Yorkshire receiving this diagnosis. Whilst we are working to find a cure, we will provide the best patient and family support network we can, for as long as we are needed.



message from our Chair of Trustees



My name is Beverley Foster and I am Chair of Yorkshire's Brain Tumour Charity. Being involved with the charity from the start and seeing how the charity is evolving and helping so many people has been an absolutely humbling experience. I would like to thank all of our loyal supporters, volunteers, ambassadors, patrons, staff and our Board of Trustees for their help, commitment and hard work over the last year.



I am honoured to be introducing your review of 2019, which was a year of huge change for us. After a number of years as Charity Manager, Rachel Finlay left us to start her life as a new mum; we want to thank her for her dedication and for ensuring we have everything we need to build upon the great achievements the charity has made. When Rachel left, as a charity we were worried about the hole she had left for us to fill, however, we were delighted when Marie Peacock joined us. Marie brings a wealth of experience, having worked previously for various charities including one focused on childhood cancer. Her determination and dedication in supporting our patients, their carers and bereaved relatives is amazing.

We also had a lot of change in our Support Services, with Sam Wilson leaving in the summer. Christine Beal joined us in the autumn, with increased hours, which has enabled us to reach out and support more people living with, or affected by, a brain tumour than ever before.

We have taken the change as an opportunity to explore upcoming brain tumour research so that we can fund new and exciting Yorkshire-based projects in the coming year. It saddens us deeply that treatments have remained relatively unchanged for more than 35 years and we are more determined than ever to change this.

Over the last couple of years our income has remained relatively static. With a renewed enthusiasm, we are looking to ensure we are the brain tumour charity for Yorkshire, with plans to reach into communities to offer more localised support, as well as investing in our fundraising to ensure we are sustainable and to enable us to deliver new and much needed services for people when they need us, for as long as they need us.

On behalf of the Board of Trustees, and all the team here at YBTC, I want to thank everyone who has helped us in our work and mission. We are looking forward to building on this success together in the year ahead.

Beverley Foster
Chair of Trustees

171 people received direct support from YBTC

107 patients
64 relatives, of whom 35 are bereaved

437 phone calls to our support line

210 counselling sessions, including
75 which were bereavement support
35 patient grants worth £17,500

10 Support Group sessions for patients and relatives

43 Christmas meals



"As a Specialist Oncology Social Worker working with large numbers of people living with brain tumours, I often turn to my colleagues at YBTC for financial help for these patients. The grants they offer are a massive help, sometimes a lifeline, to people in so many different ways.

I once applied for a grant for a woman with a high-grade tumour who was unable to work post-diagnosis and needed someone with her at all times, so her partner was not able to work either. They were self-employed and, while waiting for welfare benefits to be paid, they had used up all their savings and were relying on food banks. A YBTC grant allowed them to pay bills and buy nutritious food and reduce their stress significantly.

Another grant was for a young man who was diagnosed with a high-grade tumour but didn't have any recourse to public funds and was not able to return to his country of origin. The hospital was giving treatment but he was struggling to get to appointments as he was fatigued and had seizures, so he couldn't walk the long distance to hospital. The steroid treatment made him gain weight and with no income, his clothes didn't fit. Without the grant to buy monthly travel tickets, he would not have attended for treatments. He was also able to buy clothes that fitted him and some food. All this helped him feel part of society instead of on the edges and showed how the brain tumour community really cares and looks after each other."

- Kath Thornton, Specialist Social Worker,
Leeds Teaching Hospitals



"I rang YBTC when I was first diagnosed and I have never looked back ever since. They have been amazing. They have always been there. I have a zoom meeting with them once a fortnight now which is fantastic. You can make contact with them whenever, and I certainly do. They have just been so supportive and made this journey so much easier."

- Tracey, YBTC Supporter

2019 funded research included...

Sheffield-based research

We funded consumables for a 3-year period for Dr Spencer Collis at the University of Sheffield. This was for research being undertaken by Clinical PhD student Ola Rominiyi and ended in Spring 2019. Ola's research involved generating 3D models of resected and residual brain tumours from an individual patient's tumour. This led to the discovery of biological differences between the types of brain tumour cells that may explain how they are able to grow quickly and become resistant to treatments. The 3D brain tumour models generated will enable further research to help identify new treatments and drug combinations that are effective at killing the resistant brain tumour cells left behind after surgery.

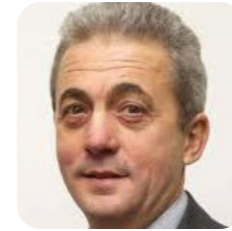


Leeds-based research

This year, we began a 4-year commitment to part-fund the Associate Professorship of Ryan Mathew at the University of Leeds. Ryan is also an Honorary Consultant Neurosurgeon at Leeds General Infirmary. Ryan's research interests focus primarily on brain tumour biology and precision cancer surgery using innovative technologies. He co-leads the brain tumour research lab in Leeds and is leading on several exciting projects including developing the use of robotics and AI.

"I lost my wife to a brain tumour nearly 3 years ago after a brave fight that lasted 7 years. It is dreadful the way that brain tumours force one to grieve twice, once while your loved one gradually loses all their faculties and reasoning in front of your eyes, and again when they pass away. I was always a 'fixer' in our marriage of 50 years, but this time I couldn't do a thing to stop the remorseless progress of the cancer. I felt powerless. I vowed that I would carry on the fight on her behalf to ensure that quality research into finding ways of improving the lot of brain tumour sufferers continued and improved."

- Geoff, YBTC Ambassador



"I am passionate about developing research, treatment and support locally in Yorkshire that can have an impact globally. There are very few cancers with such a devastating effect as brain tumours - in children or adults - and we need to change that."

- Mr Paul Chumas, Consultant Neurosurgeon (Adults and Paediatric) at Leeds General Infirmary and YBTC Founding Trustee

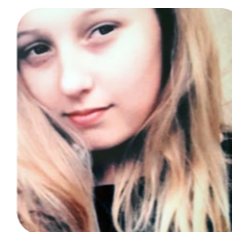


"Someone once said to me, 'I don't see the point in funding cancer research. So many millions of pounds have been thrown at this problem and people are still dying. If a cure could be found, it would have been by now'."

The research within my group focuses on why the deadliest form of brain cancer, glioblastoma, often recurs after treatment, i.e. why the cancer cells don't die. We currently have 7 distinct but complementary projects investigating this question from different angles in ways it has never been inspected before. This includes novel approaches that allow us to characterise individual cells in an unprecedented level of detail, partly thanks to funding we previously received from YBTC. Technology, and the way it alters what we can do in the lab, is expanding at a rate of knots. In the year 2000, we sequenced the human genome for the first time. It took 13 years and £3 billion. Today we can sequence the genome from a cancer cell in under a week for about £1,000.

So, at this moment in time there are still cancers that are incurable, including types of brain cancer. But mankind could not put a man on the moon until the day we put a man on the moon. We must keep investing in research and know that understanding begets understanding, and that tumours in the most complex organ of the human body present a huge challenge, but one that we will one day overcome if charities such as YBTC can continue to raise vital research funding."

- Dr Lucy Stead, University Academic Fellow & Head of Glioma Genomics, Leeds Institute of Medical Research



"Maci was a happy, healthy 13 year old, until August 2017 when she had the devastating diagnosis of a DIPG - a brain tumour. For us as a family to hear that diagnosis was devastating. Since Maci gained her angel wings in October 2017, we have fundraised tirelessly to raise money to help children and families like ours, but to also fund research into childhood DIPG. YBTC have been there to support us as a family and are also funding local research into DIPG and funding the tissue bank in Leeds. There is no cure for these brain tumours in children, and very little funding into research. There has been no change in treatment for the last 40 years! Could you imagine hearing that if this was your child? We had so many questions and very little hope, we want to change that so no family has to go through what we did."

- Susan, YBTC Fundraiser

YBTC research is partly funded by the YBTC Ellie's Fund, in memory of Ellie Othick-Bowmaker. The Ellie's Fund Recycling Initiative raised over £5,500 in 2019.



Our charity shop and café, No. 31, on Otley Road in Leeds, is the face of Yorkshire's Brain Tumour Charity on the high street. It is a great place to pick up a bargain or enjoy a cuppa or a slice of cake with friends.

Our shop offers a great work experience opportunity for volunteers of all ages and we love to be able to give back by providing training and placement opportunities. No. 31 is the beating heart of our charity, with our wonderful staff and volunteer team on hand to welcome all. It offers a drop-in space for people living with or affected by a brain tumour to access the support they need, knowing that they are amongst people who really understand what they are going through. With a private room, it is a caring and safe space where we can provide private counselling sessions and therapies.

4,273 customers served

4,680 hot drinks made

14,233 items sold



156 cakes consumed

63 window displays,
inc. 12 themed looks

364 face-to-face catch-
ups with service users

"In 1981, after a difficult couple of months of misdiagnosis, my husband Greg was diagnosed with a Hemangioblastoma, a rare, benign brain tumour. He underwent a very difficult operation but not only survived the procedure, he then went on to make a full recovery. We were so very lucky.

On a chance meeting with a friend in 2016, I learnt that she had joined YBTC (then BTRS) and was about to open a shop for the charity. This being a brain tumour charity greatly interested me. I collected some donations, called to the shop to deliver them, saw that there was so much to do in the shop and stayed to help for the whole three days before the big opening and have never left.

I love working at No. 31. The café makes it very special as it enables us to talk to people, especially the patients and their families who call in. From day one, the shop has had a great atmosphere with a bunch of really friendly, talented and dedicated people working in it. I have met so many people doing great things to fundraise for the charity. They are inspiring.

My family was so lucky and I feel that, by volunteering at No. 31, I am repaying that by helping towards the research and care for others who are not so lucky yet."

- Marie, YBTC volunteer



loving fundraising £

yorkshire's
brain tumour
charity! 

1 poet, 1 comedian, 2 husky dogs,
13 ambassadors, 44 singers, 342 flat cap
wearers, 986 event tickets

4 swimmers, 7 skydivers, 11 footballers,
31 cyclists, 87 runners, 138 walkers,
66 stalls

1 dragon boat, 1 beer festival, 1 open
garden, 1 zip-wire, 3 quizzes, 112 cakes,
22 celebrations, 9 Charity of the Year
partnerships

If you're Yorkshire born and bred
Stick this flat lid on your Yorkshire head;
If you're Yorkshire and you're proud
Wear two flat caps 'cos you're allowed!
If you're Yorkshire say with me
I don't want one cap: I want three.
Before you open your Yorkshire door
Wear one and two and three and four
Wear a dozen then cheer and clap
For the White Rose Crown: the great flat
cap!

- Ian McMillan



Ian McMillan



loving fundraising £

yorkshire's
brain tumour
charity! 



"Many years ago, Sir Ian and Lady Botham were asked to support a local brain tumour charity called Andrea's Gift, which was formed following the sad death of Andrea Key from a brain tumour in 2003. Her work colleagues had been wonderful in their help and support and one in particular, Carol, pushed ahead to form the charity in Andrea's name.

The Botham's were so impressed with Carol's dedication and drive that Lady Botham accepted the position of Honorary Patron and the charity was officially selected to be supported by Beefy's Charity Foundation.

Over the years, the charity has been revamped several times to what it is today. The same drive and commitment are still there, so we all march on!"

- Beefy's Charity Foundation



"I am absolutely delighted to be supporting the charity. I will be doing the trek in memory of my Dad. He was the BEST. This challenge is seriously out of my comfort zone but I know I can complete it with sheer grit and determination!"

- Christine, YBTC Fundraiser who took on the Kilimanjaro challenge and raised over £3,000.

"I am very proud to be part of such a fantastic charity and a fab team of Ambassadors, working together to raise the voice of Yorkshire's Brain Tumour Charity. My motivation for being an Ambassador is to help YBTC reach other families in Yorkshire who have felt the devastating impact of a brain tumour. I feel there must be some good that comes out of my husband's death."

- Zoe, YBTC Ambassador



"We fundraised in memory of our dear eldest daughter, Annette Louise Wright, who died aged 11 years old in 1975 of a brain tumour. As President of Skipton Rotary Club it was an opportunity to nominate YBTC as my President's charity in memory of Annette and to use my office to generate as many donations as I could for this worthwhile cause to fund research into this terrible cancer."

- John, President of Skipton Rotary Club, whose 'Four Auld Fellas' cycled 425 miles around the boundary of Yorkshire and raised over £4,500

"Brain tumours are known as the 'Silent Killer', but not so silent now... Whilst they work tirelessly for funding to find a cure, YBTC offer invaluable support to those affected. My event was about digging down deep, having a good giggle and supporting these trailblazers!"

- Fliss, YBTC Fundraiser who organised a Tina Turner Tribute and raised £7,000

plans and objectives for 2020



accounts



We will reach out to communities across Yorkshire to ensure our support is accessible for everyone who needs it.

- Deliver new support events to bring families with shared experiences together
- Increase access to our counselling support within local communities across the region
- Develop more ways to access support for people of all ages locally, including through new groups and peer networks
- Continue to develop partnerships with other charities and organisations to help more people where they live

We will invest in fundraising to grow our income, enabling us to fund more research and increase our support in the future.

- Increase supporter actions within the community by 25%
- Develop our corporate fundraising to enable income growth of 50%
- Ensure long-term sustainability by increasing regular giving by 20%
- Generate new income from trusts and foundations for specific projects

We will develop organisational capabilities that allow us to maximise the impact for our beneficiaries.

- Develop our team in key skills areas including digital capabilities
- Develop our IT infrastructure to make best use of digital
- Develop our own in-house marketing and PR capability
- Develop new ways to inform about, and celebrate, the research we fund

We will invest in the future.

- Commence planned building work and refurbishment at No. 31 to ensure full access to therapies and improve our drop-in services for all
- We will invest £125,000 into Yorkshire-based, world-class research
- We will fund £82,000 towards the refurbishment of the paediatric neurology ward at Leeds Children's Hospital to improve the experience of children and their families

2020 Research Commitments

- Continuation of Ryan Mathew's Associate Professorship, 3 years remaining
- Improving steroid safety in glioblastoma at the University of Leeds, 1-year project
- Developing tissue-on-chip technology collaboration project between the University of Hull and St James's Hospital, Leeds, 3-year project
- Re-establishing a brain tumour tissue collection bank in Leeds, joint funding project with Oscar's Paediatric Charity, 3-year project

Yorkshire's Brain Tumour Charity

Charity No. 1095931

Trustees' Report and Unaudited Accounts

31 December 2019

Yorkshire's Brain Tumour Charity

Contents

	Pages
Trustees' Annual Report	3
Statement of Financial Activities	9
Balance Sheet	10
Independent Examiner's Report	11
Notes to the Accounts	12
Detailed Statement of Financial Activities	20

Yorkshire's Brain Tumour Charity

Trustees Annual Report

The Trustees present their report with the unaudited financial statements of the charity for the year ended 31 December 2019.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1095931

Patron

Lady Kathy Botham

Trustees

The following Trustees served during the year:

T. Calverley
P.D. Chumas
A. R. Clark
R. Corns
B. Foster
M. Gatenby
S.V. Picton

Head Office

31 Otley Road, Headingley
Leeds LS6 3AA

Accountants

Solutions Accountancy & Bookkeeping Ltd
1 The Mews
Little Brunswick Street
HD1 5JL

Structure, Governance and Management

Known throughout 2019 as Brain Tumour Research and Support Across Yorkshire (BTRS), Yorkshire's Brain Tumour Charity is a registered charity governed by the rules contained with the "Model Declaration of Trust for a Charitable Trust" adopted on the 17th October 2002, then registered as a charity with the Charity Commission on the 13th February 2003.

Trustees

Details of the Trustees who have served during the year are listed above.
None of the Trustees had any personal beneficial interests in the Charity requiring disclosure.

Appointment of Trustees

With effect from November 2019 a new appointment process was put into practice that governs how the charity advertises for Trustees, as well as developing a new application and induction process. The process includes undertaking a skills audit to ensure the Board of Trustees is reflective of the skills and knowledge required and the communities we support.

Yorkshire's Brain Tumour Charity

Training of Trustees

New Trustees receive a briefing on their legal obligations under charity law; the content of our Model Declaration of Trust; our Conflicts of Interest Policy; Internal Financial Controls; Risk Management; the history of the charity; current budgets and the recent financial performance of the charity. In addition, Trustees are encouraged to attend appropriate internal and external training and events to facilitate the undertaking of their role.

Management

The Trustees meet quarterly to decide broad strategy and areas of activity including research grant funding, administration, reserves and risk management. The day-to-day administration of research grants and the processing and handling of applications prior to consideration of funding is delegated to the Chief Executive Officer.

Key Management Personnel and Remuneration Policy

R. Finlay (resigned 31 st August 2019)	Charity Manager
M. Peacock (appointed 20 th August 2020)	Chief Executive Officer

The Board of Trustees together with the Chief Executive Officer are considered to be the key management personnel of the charity.

The Trustees give their time freely and no Trustee remuneration or expenses were paid during the year.

The Chief Executive salary is determined by benchmarking across the Third Sector on an annual basis.

Voluntary Help and Employees

The Trustees wish to record their thanks for the hard work of the charity's staff team and the support of our much-valued volunteers who work across a range of roles including the shop, support, office and fundraising.

Risk Management

The Trustees regularly review the risk management strategy in accordance with the requirements of the Statement of Recommended Practice on Accounting and Reporting by Charities. Internal control risks are minimised by the implementation of procedures for the authorisation of all patient and research grants and other financial transactions.

Procedures are in place to ensure compliance with health and safety of staff, volunteers and visitors. Fundraising guidelines are issued to all volunteers and third-party supporters to ensure they comply with charity and local authority regulations and to minimise risks to health and safety. The charity is registered with the Fundraising Regulator and complies with the Fundraising Code of Practice.

Conflict of Interest Policy

The charity has adopted a conflict of interest policy applicable to all Trustees and Staff. This policy aims to protect the organisation and the individuals involved from any appearance of impropriety. All Trustees and Staff are asked to declare their interests and any gifts or hospitality received in connection with their role in the charity. A register of interests is kept and maintained. In

Yorkshire's Brain Tumour Charity

accordance with the charity's policy, Trustees are required to withdraw from decisions where a conflict of interest arises.

Objectives and Activities

The objects of Yorkshire's Brain Tumour Charity are shown below:

1. To provide funds for research into the treatment of paediatric and adult brain tumours. All research shall be carried out within Yorkshire hospitals and universities. All research shall be written up for publication.
2. To provide funds to supply medical equipment aids and equipment to Yorkshire hospitals to support brain tumour patients whilst they are in hospital. Medical staff shall identify such pieces of equipment.
3. To provide funds to support brain tumour patients and their families.

Funds shall be allocated with objects 1, 2 and 2 based on the needs of each object and to ensure the effective operation of the charity.

The trustees have decided to accept restricted funds, as long as such funds are used to meet the charity's general objectives.

Financial review

The financial statements are presented in the standard format required by the Charity SORP and cover the activities of the charity. The Statement of Financial Activities (SOFA) shows the gross income from all sources and the split of activity between restricted and unrestricted funds.

Income

Incoming resources for the year totalled £214,823, a decrease on the previous year of £26,152.

The charity relies on the support and assistance of much valued unpaid volunteers to help within the charity shop, No 31, to act as ambassadors across the region and to organise fundraising activities.

The fundraising team reduced in 2019 from previous years to just one member of staff and this is reflected in the decrease of income. The team supports family fundraisers, corporate fundraisers and event participants, encouraging as much income diversity as possible.

Expenditure

Expenditure for the year increased to £332,771 with an increased spend on service support compared to the previous year.

Reserves policy

The Trustees endeavour to hold financial reserves equal to a minimum of 6 months running expenses plus research project commitments. At the end of 2019, the reserves were substantially greater than this and therefore this risk is minimal.

Designated funds of £82,000 were allocated for the refurbishment of the paediatric neuro-oncology ward at Leeds' Children's Hospital (L52) in July 2019. This project did not go ahead due to restrictions

Yorkshire's Brain Tumour Charity

at the hospital with regard to having somewhere to temporarily home the ward during the works. This work will take place in 2020 and thus the £82,000 remains as designated funding.

Investments policy and objectives

Short term funds are held in a Yorkshire Bank current account, saving deposits are held at both the Yorkshire Bank and the HSBC until required.

The main banking is with the Yorkshire Bank with some funds kept with the HSBC to reduce the risk should one bank fail.

Activities and Performance

Treatments for brain tumours have remained relatively unchanged for more than 30 years. We fund next generation research because we want to find a cure. Whilst we are doing that, we offer a variety of support for children and adults who are living with or are affected by a brain tumour. The distress caused to patients, their families and their primary carers is devastating; our services support people emotionally, practically and financially and lasts for as long as we are needed.

Telephone & Email Clinic

We increased our Support Services working days from 1 to 3 this year to enable us to provide patients and their families with increased access to telephone and email support through our confidential clinics. Scheduled call backs are a weekly activity. During the year, we actively supported 198 individuals from across the region.

Support Groups

Our patient support group is held monthly in Leeds and has continued to be well attended with 80 active members. A variety of external professional guests have attended the group over the year to give advice and information. The year culminated in a Christmas meal that had 52 attendees. The group offers a chance for people to be able to speak with others who really understand, and we are continuously developing peer support opportunities and networks.

Our Meet Up and Memories group for bereaved families was put on hold mid-way through the year and a review was undertaken. Following feedback from the 42 active members, this group will be developed and continue next year.

Patient Grants

If a patient with a primary brain tumour in Yorkshire has financial difficulties as a result of their diagnosis, health professionals can apply to us for a one-off financial grant. The stress and anxiety caused by financial difficulties can have a huge impact on individuals and their families and our grants help to reduce the worry caused at what is already a difficult time. In 2019 we also provided grants to help reduce social isolation and for patients to make a special wish come true.

We made a total of 35 patient grants in 2019, totalling £17,500.

Counselling & Hypnotherapy

We understand that it is good to talk and we provide support from trained counsellors and hypnotherapists for patients, family members and those bereaved. Where people are unable to access this service due to location restrictions we cover the cost of this in their own locality.

Yorkshire's Brain Tumour Charity

Benefits Advice & Signposting

We arrange regular benefit clinics and direct access to one to one specialist support from a qualified and experienced social worker for patients and their relatives who need advice and information about applying for new benefits, amendments to existing benefits or guidance on completing benefit forms.

During 2019, we have developed networks across the region to enable us to signpost to other localised amenities that would be of benefit, referring to other charities, council and community services to ensure the patient and their family have access to the support they need, where they live.

Neuro-oncology Clinical Nurse Specialist Team

We work closely with the neuro-oncology clinical nurse specialist team at Leeds Teaching Hospitals Trust. During the year, we attended an open day at Bexley Wing with the team and hosted a meeting at No 31 to discuss and develop the support we can offer to patients from their perspective.

During the year our Trustees agreed to provide external clinical supervision for the team as an ongoing provision.

Current Research Grants

During the year we awarded a new research grant of £50,000 to be spent over the next four years to part fund the 4 year associate professorship of Dr Ryan Mathew at the University of Leeds. We continued to fund a research grant for Jenny Williams at the University of Leeds.

Research funding of £125,000 was designated by the Trustees in 2019 and allocated as spend in 2020.

Fundraising

Our Approach to Fundraising:

We receive no statutory funding and are 100% reliant on voluntary donations. To raise the majority of the funds required to continue our work, we actively support individuals, groups and corporates fundraising within the Yorkshire community. In the last year, we did not use a third party professional fundraiser or commercial participator.

Fundraising activities carried out on behalf of Yorkshire's Brain Tumour Charity is monitored closely by the Chief Executive Officer on a monthly basis to ensure adherence to the Fundraising Code of Conduct and Fundraising Promise. The charity offers an excellent supporter experience, offering advice and support to the public to ensure compliance with all legal requirements.

Fundraising Standards:

At Yorkshire's Brain Tumour Charity, we ensure that we maintain the highest possible principles when fundraising throughout the year by making sure all of our activities are compliant with all legal and regulatory standards.

As part of our commitment to high standards, we continued to deliver on all the pledges stated in our Fundraising Promise. This includes adhering to the Code of Fundraising Practice and being a member of the Fundraising Regulator.

Yorkshire's Brain Tumour Charity

Helping Our Supporters and Addressing Complaints:

We have ensured we are accessible to all throughout the year if they ever had a query or needed guidance. We have a Complaints Policy in place that is accessible via our website. During 2019, we didn't receive any complaints about our fundraising.

Protecting Vulnerable People and the Wider Public

We aim to make sure the privacy of our supporters is fully protected, particularly in the cases of vulnerable people. We are committed to ensuring that no vulnerable person feels subject to unreasonable intrusion of privacy of persistent or undue pressure to donate. We ensure that this is covered in staff induction training and is reviewed by the Chief Executive and staff team on an annual basis.

During the year all staff attended a workshop for managing difficult conversations to support them in handling conversations with vulnerable people.

Plans for the Future

The charity is committed to expanding the support we offer across the Yorkshire region to ensure we meet the needs of primary brain tumour patients and their families in different communities. We will be exploring increasing provision of support groups, counselling and out of hours access to support.

We will begin to develop varied income streams through the year to diversify our fundraising and reduce risk. We will do this through investment in growing our fundraising team.

In the coming year, we will gather feedback and ideas from patients and their families to inform and develop our services strategy for the future. We will also focus on refining and developing our research strategy, application processes and award policies.

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



B. Foster
Chair of Trustees
31 December 2019

Yorkshire's Brain Tumour Charity

Statement of Financial Activities for the year ended 31 December 2019

		Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Total Funds 2018 £
	Notes				
Income and endowments from:					
Donations and legacies	3	68,131	14,844	82,975	151,276
Charitable activities	4	72,358	-	72,358	-
Trading activities	5	42,732	-	42,732	87,024
Investments	6	2,015	-	2,015	2,676
Other	7	14,743	-	14,743	-
Total		199,979	14,844	214,823	240,976
Expenditure on:					
Raising Funds	8	8,075	27,357	35,432	53,692
Charitable activities	9	61,937	-	61,937	96,408
Other	10	235,402	-	235,402	170,265
Total		305,414	27,357	332,771	320,635
Net gains on investments					
Net expenditure	11	(105,435)	(12,513)	(117,948)	(79,659)
Transfers between funds		9,592	-	9,592	-
Net expenditure before other gains/(losses)		(95,843)	(12,513)	(108,356)	(79,659)
Other gains and losses					
Net movement in funds		(95,843)	(12,513)	(108,356)	(79,659)
Reconciliations of funds:					
Total funds brought forward		449,707	59,276	508,983	574,504
Total funds brought forward		353,864	46,763	400,627	494,845

Yorkshire's Brain Tumour Charity
Balance Sheet
at 31 December 2019

Charity No. 109531		2019 £	2018 £
	Notes		
Fixed assets			
Tangible assets	13	6,046	13,054
		6,046	13,054
Current assets			
Stocks	14	4,367	946
Debtors	15	8,023	16,068
Cash at bank and in hand		438,606	502,417
		450,996	519,431
Creditors: Amount falling due within one year	16	(56,415)	(24,302)
Net current assets		394,581	495,129
Total assets less current liabilities		400,267	508,183
Net assets excluding pension asset or liability		400,627	508,183
Total net assets		400,627	508,183
The funds of the charity			
Restricted funds	17		
Restricted income funds		46,743	59,276
		46,743	59,276
Unrestricted funds	17	353,864	449,707
General funds		353,864	449,707
Reserves	17		
Total Funds		400,627	508,983

Approved by the trustees on 31 December 2019

And signed on their behalf by:



B. Foster
Chair of Trustees
31 December 2019
Independent Examiner's Report

Yorkshire's Brain Tumour Charity

Independent Examiner's Report to the Trustees of Yorkshire's Brain Tumour Charity

I report to the trustees on my examination of the accounts of Yorkshire's Brain Tumour Charity for the year ended 31 December 2019 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Solutions Accountancy & Bookkeeping Ltd
1 The Mews
Little Brunswick Street
HD1 5JL
31 December 2019

Yorkshire's Brain Tumour Charity
Notes to the Accounts
for the year ended 31 December 2019

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Yorkshire's Brain Tumour Charity

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Intangible fixed assets and amortisation

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Yorkshire's Brain Tumour Charity

Notes to the Accounts

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease. Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases. Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs. Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Yorkshire's Brain Tumour Charity

2 Statement of Financial Activities – prior year

	Unrestricted Funds 2018 £	Total Funds 2018 £
Income and endowments from:		
Donations and legacies	131,275	131,275
Other Trading activities	86,549	86,549
Investments	2,676	2,676
Other	20,000	20,000
Total	240,500	240,500
Expenditure on:		
Raising Funds	11,835	11,835
Charitable activities	254,305	254,305
Other	41,327	41,324
Total	307,467	307,467
Net income	(66,967)	(66,967)
Net income before other gains/(losses)	(66,967)	(66,967)
Other gains and losses		
Net movement in funds	(66,967)	(66,967)
Reconciliations of funds:		
Total funds brought forward	442,936	442,936
Total funds brought forward	375,969	375,969

3. Income from donations and legacies

Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
68,131	14,844	82,975	151,276
68,131	14,844	82,975	151,276

4. Income from charitable activities

Unrestricted £	Total 2019 £	Total 2018 £
30,797	30,797	-
41,561	41,561	-
72,358	72,358	-

Yorkshire's Brain Tumour Charity

Notes to the Accounts

5. Income from other trading activities

Unrestricted £	Total 2019 £	Total 2018 £
42,732	42,732	87,024
42,732	42,732	87,024

6. Income from investments

Unrestricted £	Total 2019 £	Total 2018 £
2,015	2,015	2,676
2,015	2,015	2,676

7. Other Income

Unrestricted £	Total 2019 £	Total 2018 £
13,801	13,801	-
942	942	-
14,743	14,743	-

8. Expenditure on raising funds

	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
<i>Costs of generating voluntary income</i>	-	-	-	11,835
<i>Fundraising trading costs</i>	(27,357)	27,357	-	-
	7,898	-	7,898	6,934
	27,534	-	27,534	35,193
	8,075	27,357	35,432	53,692

9. Expenditure on charitable activities

	Unrestricted £	Total 2019 £	Total 2018 £
<i>Expenditure on charitable activities</i>	10,015	10,015	19,751
	45,873	45,873	71,946
	1,077	1,077	531
	4,972	4,972	4,180
<i>Governance costs</i>	61,937	61,937	96,408

Yorkshire's Brain Tumour Charity

Notes to the Accounts

10. Other Expenditure

	Unrestricted £	Total 2019 £	Total 2018 £
Other interest payable	114	114	-
Employee costs	132,876	132,876	90,023
Motor and travel costs	2,415	2,415	5,863
Premises costs	37,424	37,424	33,956
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	6,711	6,711	10,105
General administrative costs	29,690	29,690	25,062
Legal and professional costs	26,172	26,172	5,256
	235,402	235,402	170,265

11. Net expenditure before transfers

	2019 £	2018 £
This is stated after charging:		
Depreciation of owned fixed assets	6,711	10,105

12. Staff costs

	2019 £	2018 £
Salaries and wages	110,510	110,497
Social security costs	8,655	5,314
Pension costs	5,861	7,864
	125,026	123,675

No employee received emoluments in excess of £60,000.

13. Tangible fixed assets

	£	£	£	£
Cost or revaluation				
At 1 January 2019	12,247	-	-	-
At 31 December 2019	12,247	8,404	27,171	47,822
		8,404	27,171	47,822
Depreciation and impairment				
At 1 January 2019	7,348	5,043	22,377	34,768
Depreciation charge for the year	2,449	1,681	2,581	6,711
Disposals	-	-	297	297
At 31 December 2019	9,797	6,724	25,255	41,776
Net book values				
At 31 December 2019	2,450	1,680	1,916	6,046
At 31 December 2018	4,899	3,361	4,794	13,054

Yorkshire's Brain Tumour Charity

Notes to the Accounts

14. Stocks

	2019	2018
	£	£
Finished goods	4,367	946
	<u>4,367</u>	<u>946</u>

15. Debtors

	2019	2018
	£	£
Trade debtors	10	15,838
Other debtors	1,089	230
Prepayments and accrued income	6,924	-
	<u>8,023</u>	<u>16,068</u>

16. Creditors

	2019	2018
	£	£
Company credit cards	1,072	1,806
Trade creditors	8,463	-
Other taxes and social security	330	35
Other creditors	1,389	18,725
Accruals and deferred income	45,161	3,736
	<u>56,415</u>	<u>24,302</u>

17. Movement in funds

	At 1 January 2019	Incoming resources (including other gains/losses)	Resources expended	Gross transfers	As at 31 December 2019
	£	£	£	£	£
Restricted funds					
Restricted income funds:					
Beefy Foundation	12,677	-	(12,677)	-	-
Ellie's Fund	-	6,135	(6,135)	-	-
Harry's Star	46,599	164	-	-	46,763
YBS	-	1,000	(1,000)	-	-
One off donations	-	7,545	(7,545)	-	-
Total	59,276	14,844	(27,357)	-	46,763
Unrestricted funds:					
General funds	449,707	199,979	(305,414)	9,592	353,864
Revaluation Reserves:					
Total funds	508,983	214,823	(332,771)	9,592	400,627

Purposes and restrictions in relation to the funds:

Restricted funds: Beefy Foundation, Ellie's Fund, Harry's Star, YBS, one off donations

Yorkshire's Brain Tumour Charity

Notes to the Accounts

18. Analysis of net assets between funds

	Unrestricted funds	Total
	£	£
Fixed assets	6,046	6,046
Net current assets	394,581	394,851
	<u>400,627</u>	<u>400,627</u>

19. Reconciliation of net debt

	At 1 January 2019	Cash flows	New HP/Finance leases	At 31 December 2019
	£	£	£	£
Cash and cash equivalents	502,417	(63,811)	-	438,606
	<u>502,417</u>	<u>(63,811)</u>	<u>-</u>	<u>438,606</u>
Net debt	502,417	(63,811)	-	438,606

20. Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2019 Land and buildings	2019 Other	2018 Land and buildings	2018 Other
	£	£	£	£
Operating leases with expiry date:				
Pension commitments				
		2019		2018
		£		£
The pension cost charge to the charity amounted to:		<u>5,861</u>		<u>6,786</u>

Yorkshire's Brain Tumour Charity
Detailed Statement of Financial Activities
for the year ended 31 December 2019

	Unrestricted funds £	Restricted funds £	Total funds 2019 £	Total funds 2018 £
Income and endowments from:				
Donations and legacies	68,131	14,844	82,975	151,276
	68,131	14,844	82,975	151,276
Charitable activities	30,797	-	30,797	-
	41,561	-	41,561	-
	72,358	-	72,358	-
Trading activities	42,732	-	42,732	87,024
	42,732	-	42,732	87,024
Investments	2,015	-	2,015	2,676
	2,015	-	2,015	2,676
Other	13,801	-	13,801	-
	942	-	942	-
	14,743	-	14,743	-
Total income and endowments	199,979	14,844	214,823	240,976
Expenditure on:				
Costs of generating donations and legacies	-	-	-	11,835
	-	-	-	11,835
Costs of trading activities	(27,357)	27,357	-	-
	7,898	-	7,898	6,934
	27,534	-	27,534	35,193
	8,075	27,357	35,432	42,127
Total expenditure on raising funds	8,075	27,357	35,432	53,962
Charitable activities	10,015	-	10,015	19,751
	45,873	-	45,873	71,946
	1,077	-	1,077	531
	4,972	-	4,972	4,180
	61,937	-	61,937	96,408
Total expenditure on charitable activities	61,937	-	61,937	96,408
Other expenditure	114	-	114	-
Other interest payable	114	-	114	-

Yorkshire's Brain Tumour Charity

	Unrestricted funds £	Restricted funds £	Total funds 2019 £	Total funds 2018 £
Employee costs				
Salaries/wages	110,510	-	110,510	77,318
Employers NIC	8,655	-	8,655	4,378
Pension costs	5,861	-	5,861	6,786
Staff recruitment	6,459	-	6,459	620
Staff training	1,391	-	1,391	921
	132,876	-	132,876	90,023
Motor and travel costs				
Travel and subsistence	1,482	-	1,482	3,544
Business mileage costs reimbursed	933	-	933	2,319
	2,415	-	2,415	5,863
Premises costs				
Rent	24,577	-	24,577	25,000
Rates	2,621	-	2,621	2,162
Light, heat and power	3,395	-	3,395	2,584
Premises cleaning	646	-	646	429
Premises insurance	1,498	-	1,498	2,303
Premises repairs and maintenance	824	-	824	1,396
Other premises costs	3,863	-	3,863	82
	37,424	-	37,424	33,956
General administrative costs, including depreciation and amortisation				
Depreciation of land and buildings	2,449	-	2,449	2,449
Depreciation of fixtures and equipment	1,681	-	1,681	1,990
Depreciation of leasehold improvement	2,581	-	2,581	5,666
Bank charges	1,911	-	1,911	1,921
Equipment leasing and hire charges	2,866	-	2,866	2,946
Meeting costs	658	-	658	-
Information and publications	9,804	-	9,804	8,514
Postage and couriers	1,287	-	1,287	1,550
Software, IT support and related costs	7,916	-	7,916	5,151
Stationery and printing	1,695	-	1,695	750
Sundry expenses	1,025	-	1,025	1,654
Telephone, fax and broadband	2,528	-	2,528	2,576
	36,401	-	36,401	35,167
Legal and professional costs				
Accountancy and bookkeeping	1,800	-	1,800	3,164
Consultancy fees	149	-	149	2,092
Other legal and professional costs	24,223	-	24,223	-
	26,172	-	26,172	5,256
Total of expenditure of other costs	235,402	-	235,402	170,265
Total expenditure	305,414	27,357	332,771	320,635
Net gains on investments	-	-	-	-

Yorkshire’s Brain Tumour Charity

	Unrestricted funds £	Restricted funds £	Total funds 2019 £	Total funds 2018 £
Net expenditure	(105,435)	(12,513)	(117,948)	(79,659)
Transfers between funds	9,592	-	9,592	-
Net expenditure before other gains/(losses)	(95,843)	(12,513)	(108,356)	(79,659)
Other gains	-	-	-	-
Net movement in funds	(95,843)	(12,513)	(108,356)	(79,659)
Reconciliation of funds:				
Total funds brought forward	449,707	59,276	-	508,983
Total funds carried forward	353,864	46,763	-	400,627

yorkshire's brain tumour charity!



share your story with us:    @YorkshireBTC

www.yorksbtc.org.uk | Tel: 0113 340 0111 | info@yorksbtc.org.uk
YBTC, 31 Otley Road, Headingley, Leeds, LS6 3AA

Registered Charity No: 1095931