**Person Specification – Chat Buddy volunteer**

We are looking for volunteers who:

* Have lived experience of the physical and psychological impact of a brain tumour and the effects it has on everyday life, whether they themselves/a family member/somebody close has been diagnosed
* Feel ready to use their experience to help others
* Have a desire to support another person living through their experience of being affected by a brain tumour
* Are able to attend two induction training half days, and occasional training and meetings
* Are able to make a regular commitment of time to speak to or meet their ‘buddy’, e.g. monthly
* Are friendly and approachable
* Are comfortable sharing their own experiences (where appropriate) in a way that supports, empowers and brings hope to others
* Have good listening and communication skills
* Understands and can maintain confidentiality
* Understands and can maintain professional boundaries and follow YBTC’s Policies and Procedures.

**Support and Benefits**

You will receive:

* Initial training, and on-going support and guidance from your Check In & Chat Supervisor
* The opportunity to make a real difference to someone’s wellbeing and experience
* The opportunity to meet other people who are also involved in the Check In & Chat Scheme
* The chance to develop new and existing skills
* Reasonable expenses will be paid

**Role Description – Chat Buddy volunteer**

**Purpose of Role – trained and guided by our Check In & Chat Supervisor, you will provide befriending support to someone who has been impacted by a brain tumour, in order to help them through their experience.**

**Responsibilities;**

* Provide reliable friendly support to your ‘Buddy’, i.e. the person you are supporting, on a regular basis, e.g. weekly or monthly, by meeting them within an agreed public place or online or by telephone, normally for around 1-2 hours
* Provide good listening skills, warmth and a caring approach, whilst showing sensitivity and respect, as well as an ability to share your own experiences
* Keep accurate up-to-date written records of every meeting and location, and submit these to the Check In & Chat Supervisor quarterly
* Maintaining confidentiality and discretion, and only disclosing anything that has been discussed on a need-to-know basis to your supervisor, or if they are not available, another member of YBTC staff
* Notify your Supervisor as soon as possible of any concerns, incidents or accidents that occur during a meeting, including any concerns about the safety or welfare of your Buddy
* Attend initial induction/training, occasional on-going training/meetings and maintain regular check-ins with your Supervisor
* Ensure the safety of yourself and your Buddy
* Able to follow YBTC’s Policies and Procedures