



**yorkshire's**  
**brain tumour**  
**charity!**

# impact report 2020

making sure we are still here for you



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### our vision

Our vision is clear and simple, to cure a devastating disease that affects so many people. Whilst we are working to find a cure, we will provide the best patient and family support network we can.

### why we are here

Around 9,000 new cases of primary brain tumours are diagnosed in the UK every year, 15 each week in Yorkshire. Whilst we are working to find a cure, we will provide the best patient and family support network we can.



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# message from the Chair of Trustees on behalf of the YBTC Trustees

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I hope that everyone is staying safe and well during these unprecedented times.

It only seems like yesterday that I sat down and wrote my contribution in our 2019 Impact Report. If you recall, I spoke about the future of our charity and our plans to reach new communities, our growth in support and how we were going to fund more research, as well as news on our internal changes. If I'm honest, I couldn't wait for the next report to update you. But, unless we had a crystal ball, we couldn't have known what 2020 was going to bring us all.

I think before talking about the year I'd like to start off by paying tribute to all of the YBTC team, including our volunteers, patients, supporters, carers, ambassadors, patrons, friends and trustees for their invaluable work: without their dedication, hard work and support, 2020 could have been very different. I thank you all from the bottom of my heart.

Our plans to grow support into communities were seriously impacted by the pandemic but we are proud that by the end of the year we had invested in the growth of our services team who are already developing new services and providing counselling support outside of our traditional Leeds area.

It has been such a tough year for everyone around the globe, and I'm proud that our team at YBTC have worked hard to adapt quickly to the situation. They have worked flexibly, and from home, to ensure that they have met with the increased demand for support by telephone and in groups, branching out to talk to patients and people we have lost touch with. This is over 350 individual phone calls, checking in to see if there is anything they need from us; it is all just amazing work. Our Support team now has an active caseload of 178 and a list of 217 people who would like to keep in touch, allowing us to offer support.

Our Support Group Meetings are all online, with a fortnightly patient support group and we have adapted our bereavement support through the year, so it is now peer-led and online.

We were also pleased to announce that over the

year, we introduced a new out of hours phone line, meaning that we are now available from 9am until 10pm every day, and we launched our new online chat through our website.

Of course, whilst online is good, we are looking forward to meeting together face to face when it is safe to do so but will also be maintaining online events as we have learnt they are useful for reaching patients and their families across the region, reducing the barriers to accessing support.

Covid-19 has massively affected our fundraising efforts and has pushed us into many new ways of working. We have adapted to virtual and digital fundraising and our supporters have been instrumental and extremely creative in the various ways of raising funds; we thank each and every one of you for your fantastic efforts. In addition to this, our shop is now online, however, we look forward to this opening up again soon.

The impact of Covid-19 has affected research immensely, meaning that many of the projects we support were put on hold over the year. However, 2021 is looking brighter and we are pleased that research is slowly starting to resume.

In addition to all this, we have recruited 4 new Trustees: Sophie Brodribb, Phil Myerscough, Danielle Heward and Christine Osmond, all of whom bring with them some amazing attributes to the board of trustees. They have made a tremendous impact even though they have only been with us a short time.

On behalf of the Board of Trustees, I'd like to end this by echoing the words of Sir Captain Tom, "tomorrow will be a good day".

Thank you for all your support,

**Beverley Foster  
Chair of Trustees**





## loving support

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378 people received direct support from YBTC in 2020 (121% increase on 2019) Of those, 179 (47%) were patients, 113 (30%) relatives and 86 (23%) bereaved relatives.

21 Support Group sessions for patients and relatives (3 in person, 18 online).

114 sessions of counselling, including 27 which were bereavement support.

17 Bereavement Support Group sessions for relatives (4 in person, 13 online, two of these were men-only groups).

1167 phone calls to our support line (167% increase on previous year).

Overall a 280% increase in the number of support groups held than in the previous year.

55 patient grants worth £26,200 (50% increase on previous year).

27 attendees at our online Support Group Christmas party.





"In 2020, we pioneered a pilot training session to cover some of the therapeutic models used within bereavement counselling with an aim of rolling this out when someone is experiencing anticipatory grief. This was designed with the benefits of a group in mind alongside psychological education to support our clients with their thoughts, feelings and behaviours.

As the lockdown of March 2020 began, we looked for creative ways to support our clients by taking to YouTube. I prepared the first video offering some guidance on managing anxiety during Covid-19, then a further two videos featuring hypnotherapy to help with relaxation and sleep. This led onto updating our website with useful hints and tips regarding managing mental health, help with sleep, supporting a bereaved person and so much more.

As well as the additional ways we learned to offer our help, counselling sessions were adapted and were offered via the telephone, and the support group went onto Zoom with me occasionally popping up to deliver some relaxation.

Now we find ourselves looking to the last quarter of this year wondering what our world will look and feel like as we gradually return back to a new version of normal."

- Paula Dalton,  
YBTC Support Coordinator/Counsellor

"18 years ago, my partner, Shelley, was diagnosed with a brain tumour. There was very little time to sort things out as the surgery was set for a month after diagnosis. We were told that she would be in for approximately 14 days but unfortunately, Shelley had a lot of complications and this resulted in a further 8 operations. She spent a month in ICU and then a further month in HDU before she was transferred onto Ward 24.

I had to bring up our daughter, who was then only 2 years old, as a single parent while holding down a full-time job and visiting the hospital and trying to keep everything as normal as possible for our daughter.

Yorkshire's Brain Tumour Charity helped me out massively. The hospital put me in contact with the charity and they helped me put in place a childminder close to where we lived so that I knew she was safe while I slept as I was on permanent nights. They helped with regards to financial arrangements as I was trying to run a house with one wage.



After 18 years, the charity still remains part of our lives, we still attend the support group currently fortnightly on Zoom. The support group gives Shelley an opportunity to chat with people that are going through what she previously has been through and it gives me a chance to chat with other family members who are supporting their loved ones.

We want people to know that, yes, brain tumours completely change your life, but you are not on your own. There is help for you and all your family and friends."

- Neil, YBTC Supporter





### when lockdown happened, our supporters got creative...

2020 saw Jackie wild swimming, Lucy and friends running, Julia romping and rowing, Janet's team fasting for Ramadan, a host of musicians performing a New Year's Hootenanny and a mountain of gifts and hampers donated by Susan, Lucinda and Kasia for us to "virtually" raffle and auction.

From a marathon in a week, to a huge hike with friends, steps throughout December and the sale of handmade crafts, so many young people took on amazing challenges inspired by friends, parents and siblings.



The newly opened Metro Bank in Sheffield joined Miles in May and collectively raised £2,300, which was presented to us with a socially distanced song and dance performed by all the staff.



Several people resorted to shaving their heads and beards in lockdown which totalled a 'hair-raising' £9,199! One in particular got the whole school involved and we enjoyed a week of 'Never Give Up' activities with Ravenscliffe High School & Sports College.



YBTC joined networking group We Are In Business in August, who pledged to put on a members' event for YBTC and Martin House - In Business Has Got Talent. Winner Rowan told jokes to an enthralled audience of 50 households and over £700 was raised for YBTC.



We helped to make history by being chosen as their Captain's Charity - Kimberley Hill - the first time in 127 years that the club has not had a man at the helm. And what a year to choose us! Kimberley found every way she could to raise money without the use of a clubhouse and the YBTC team was delighted to assist her at one of her golf days in July 2020, where £1,500 was raised, helping them towards their final fundraising total of £5,141.

We were also delighted to be chosen as Charity of the Year by Shipley Golf Club, who raised an amazing £1,219, and the Queensbury Queens cycling club, who raised £1,396.31 in memory of one of their members. With lockdown restricting how families could come together, many people chose to donate in memory of their loved ones. We were so touched to be supported in their names.





January saw the Ellie's Fund "Remembering Ellie - Ten Years On" concert in Scarborough, a fantastic evening of entertainment by local children. To date, Ellie's Fund has raised an incredible £338,442.74.



On 31st August, we were delighted to join forces with Will's Way. All Will's family was able to come in and celebrate the merger. The "Will's Way" champion spirit carries



on with a new dedicated fund being set up for family, friends and the wider rugby community to continue to fundraise for our new Will's Way YBTC Fund, led by Lisa and Ty, Will's parents. Lisa and Ty have also become YBTC Ambassadors and bring with them a wealth of knowledge, fundraising and community support.

19 people found their feet and took part in our first ever Step Into September virtual challenge.

Our delicious CakeAway event raised £242.90 and saw supporters tucking in to treat boxes and full-size cakes.



We were so proud to be a part of The Beefy Foundation's charity auction, featuring a selection of hampers, memorabilia and show-stopping cakes, along with the chance to win your height in Seabrook's crisps, kindly donated by Calbee. The auction raised £250 for YBTC.



YBTC were chosen to be a part of the Co-op Local Community Fund by the Co-op Cardigan Road, Headingley, the Co-op at Leeds University Union and Co-op Funeralcare in Headingley. The scheme runs until October 2021 and you can take part by becoming a Co-op member and selecting YBTC as your chosen charity. Since the scheme started in October 2020, it has so far raised £1,628.65.



Our first ever Zip Wire event saw 14 adrenaline junkies brave Europe's fastest zipwire and raised £4,279.20 from sponsorship and a raffle.



## how we adapted our events

Our first campaign casualty was Flat Cap Friday, where all our March events literally fell flat. But we pulled out all the stops with publicity and got some great celebrity support.



The virtual 2.6 Challenge replaced the 26-mile London Marathon and we jumped on board and our brilliant supporters raised an incredible £3,039!

We luckily timed our inaugural Car Boot Sale at Stanningley Rugby Club in between lockdowns. The day saw the whole team getting involved and raised £950.



Despite Covid-19 restricting the number of spectators they could bring, 6 skydivers soared through the skies at Bridlington for our annual Yorkshire Day Skydive and raised £3,562.94.

Step Into Strictly had to be postponed, but this didn't dampen dancing spirits and we ran a sweepstake to pick the winner of BBC's Strictly. Dancing queen Hilary pledged to do an Abba dance for the winner of her work sweepstake.



Christmas was tricky but we managed to raise £2,800 from our raffle, tombolas, stalls in the shop, videos from Santa, sales of Christmas cakes, Christmas jumper days and some fantastic generosity from the community.







## our ambassadors

Our Recycling Ambassadors rolled up their sleeves and co-ordinated No 31 as one of the many drop-off points, which helped Ellie's Fund to recycle a staggering £12,304.15 in 2020.

We now have 15 Ambassadors, all with first-hand understanding of the work of YBTC and the impact that brain tumours have on the whole family. Their different backgrounds, talents, geography and experiences bring so much to our charity and we are so grateful to them for collecting, speaking, baking, recycling, organising, fundraising, advising, cycling, listening, running, walking, quizzing, delivering, sharing, campaigning and generally being brilliant on our behalf.

Not to forget all of our wonderful volunteers too, whose help in the shop and the YBTC offices is invaluable

## other ways to give

Along with donations, our fantastic community went above and beyond to support us with gifts in kind, including:

- £10,968 in children's clothes
- £790 in leaflets, photos and other marketing materials
- £92.45 in delicious crisps
- £765 in donated goods, including gifts on our behalf through our Amazon Wish List
- £6,485 in IT and maintenance services



## harry's lasting legacy

The Paediatric Neurosciences Ward at Leeds Children's Hospital has undergone a £100,000 refurbishment, with a whopping £82,000 donated by YBTC through funds raised on our behalf by Harry's Star. The project, undertaken during lockdown, has transformed the ward environment including a new fully equipped kitchen, refurbishment of four en-suite shower rooms and the installation of ceiling hoists. Our donation would not have been possible without the generosity of those fundraising for, and supporting, Harry's Star, a YBTC fund set up in memory of Harry Marsden Mellin, who died in November 2010 from a brain tumour at just 10 months old.



Harry's mum, Claire, told us, "I personally took a walk round the ward and felt it needed improvement. I remember walking into LCI with Harry and it feeling like an airport. I'd been lucky enough to never have walked into such a big hospital before. I felt sick. Those words of finding out your child has a brain tumour are heartbreaking. It's 10 years on and I have learnt to live with the pain of losing him, but I'm determined to help others and keep his memory alive."



Our charity shop and café, No 31, on Otley Road in Headingley, Leeds has been badly affected by the Covid-19 pandemic. We were only able to open for half of the year and during most of this time we could only provide takeaway drinks and cake; our café area had to remain closed due to social distancing restrictions and to keep everyone safe.

We have been overwhelmed with the support we have had from people donating items for us to sell. Lockdown offered a great opportunity for a big clear out for many and we are extremely grateful. Our wonderful volunteers have helped to keep us running, sorting, steaming and antibacterial wiping all donations ready for a safe sale, serving customers



and helping to replenish stock. When we were able to re-open in the summer, our retail volunteer team grew from 7 to 20; without these dedicated and hard-working individuals we couldn't have opened our doors during these difficult times.

"I'm so proud to say I volunteer in the YBTC shop as the charity is so important to me and my family, it's been an incredible experience that I've learnt so much from, it's a joy to work in such a friendly environment!"

- Beth, YBTC Shop Volunteer

"I was asked by YBTC Trustee, Rob Corns, if I would like to get involved as the charity wanted a patient representative on the board of trustees. I also love volunteering as it's such a worthwhile charity, all the staff are great and I've seen first-hand all the good it does, just in the short time I've been associated with it."

- Ruth, YBTC Trustee and Shop Volunteer

59 regular shop donors who have given a gift aid declaration meaning we can claim an extra 25% in gift aid on the amount their donated items sell for, at no cost to them.

301 cakes consumed  
(more than last year!)

2848 CDs and DVDs sold

£3.81 average sale price of  
donations

13,376 items sold

6279 customers served  
(more than last year!)

403 takeaway hot drinks made

1205 children's toys sold



## online shop

2020 also saw the launch of our first ever online shop, featuring an array of YBTC merchandise, seasonal cards, vouchers and gifts. We also featured some of our rarer donations on sites such as eBay, Depop and Vinted, hoping to catch the attention of discerning collectors and bargain hunters alike.

These online outlets proved to be a real asset during lockdown, when our charity shop otherwise had to close, and helped to raise over £3,500.







Research during the year has been severely impacted, with many staff members on furlough leave or laboratory access severely restricted due to lockdown and social distancing measures. This has meant that much of our planned research was put back to later in the year or early 2021 to ensure our funding will be used in the best way possible. Despite the difficulties, ground-breaking research has taken place that we are proud to share with you all.

### Improving steroid safety in glioblastoma

A new 12-month project led by Dr Laura Matthews got underway looking at the potential for a new generation of anti-inflammatory drugs that will reduce inflammation in Glioblastoma (GBM) cells, without reducing the efficiency of radiotherapy or chemotherapy, like current steroid treatments do. This project is solely funded by YBTC and we will have an update in the summer of 2021.

### Update from Leeds

Our part-funding of the four-year Associate Professorship of Ryan Mathew at the University of Leeds continued, and new research was published in October 2020 that helps us understand how important it is when developing new treatments to take into account that there is a "moving target" depending on what stage the cell cycle is at.

During his time in role, Ryan and his colleagues, especially Heiko Wurdak (also a YBTC-funded brain cancer researcher), have successfully secured some exciting funding and projects with respect to brain cancer. Some of these include:

- The UK's first craniotomy and resection glioma model, which will allow the study of leftover cells and testing of new drugs in the tumour cavity
- Using nanoparticles to selectively target and deliver drugs in glioma; developing an ultra-precise laser to target leftover cancer cells after surgery, specifically for Ryan's work with glioma
- Understanding glioma invasion and migration using assembloids (mini-brains!) and
- Developing artificial intelligence to analyse speech for early detection of brain tumours.

Ryan told us, "I really enjoy being an academic neurosurgeon. I feel that I have the best of both worlds. I cannot thank Yorkshire's Brain Tumour Charity and Candlelighters enough for your support in making this happen."





### New publication from the team in Sheffield

A new research paper, published in the British Journal of Cancer in November, looks at current advances and future directions for tumour treating fields therapy for glioblastoma. Two of the Sheffield-based authors are Ola Rominiyi and Spencer James Collis and this new research has been developed from the PhD project work YBTC previously funded in 2016-19.

### developing tissue-on-chip technology

"A new collaborative three-year project between the University of Hull and St James's Hospital, Leeds started in September led by Dr Pedro Beltran-Alvarez, Dr Mark Wade, Dr Lucy Stead and PhD student Antonia Barry. The goal of the project is to further develop and establish a protocol that uses a miniature microfluidics chip to test every patient's brain tumour with a selection of drugs. This means the drugs found to be effective on chip could then be used to deliver personalised and precision medicine.

"I graduated from the University of Leicester, in the summer of 2018, with a BSc with Honours in Medical Biochemistry, where I developed my passion for genetics and cancer research. I then spent a year researching proteasome inhibitor treatments in advanced prostate cancer, whilst working towards my MPhil at Newcastle University. I have now begun the most exciting project in my career, that is, my PhD at the University of Hull.

I am studying novel drugs to treat brain tumours, under the supervision of Dr Pedro Beltran-Alvarez and Dr Mark Wade (University of Hull) and Dr Lucy Stead (University of Leeds). My project is funded by Yorkshire's Brain Tumour Charity and will hopefully make a difference to brain tumours very soon."

- PhD student Antonia Barry



"Having suffered and survived a brain tumour I appreciate more than ever the great importance of the research that Yorkshire's Brain Tumour Charity have been involved with this last year. The impact this will have on future people who get diagnosed cannot be underestimated.

Yorkshire's Brain Tumour Charity really has been a great support to me personally in my recovery from the brain tumour and I can't thank them enough."

- Andy, YBTC Supporter

More details about all the research we are involved with both past and present and links to published papers are available on our website, [www.yorksbtc.org.uk](http://www.yorksbtc.org.uk) or by emailing [research@yorksbtc.org.uk](mailto:research@yorksbtc.org.uk)



# plans and objectives for 2021

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Many of our 2020 plans went on hold due to the pandemic and the resulting restrictions and loss of planned income. As an organisation, and despite the many challenges faced, we have grown and met many of our objectives during the year. For our 18th birthday year ahead, we want to continue to build on, and consolidate, our achievements to ensure we are sustainable for the future.

## **We will continue to reach out to communities across Yorkshire to ensure our support is accessible for everyone who needs it.**

- Deliver new support events to bring families with shared experiences together
- Increase awareness of our counselling service for both adults and children within local communities across the region, growing access to this support
- Develop support services specifically within Wakefield, Kirklees and Calderdale to meet the needs of the growing number of patients and families within those areas
- Develop ways for people of all ages to access support locally, including through new groups and our recently launched Check In & Chat peer support scheme
- Develop the support we offer for low grade brain tumour patients and their families
- Develop our networks with medical professionals to increase referrals to our financial and psychological support, as well as growing the support we offer to them
- Continue to develop partnerships with other charities and organisations to help more people where they live

## **We will invest in fundraising to grow our income, enabling us to fund more research and increase our support in the future.**

- Generate new income from trusts and foundations for specific projects
- Ensure long-term sustainability by increasing regular giving
- Continue to develop digital and virtual fundraising opportunities to reach new audiences
- Grow our use of online platforms for sales, like our web shop, eBay and Depop
- Develop how we support event participants to ensure excellence through stewardship



## **We will continue to develop organisational capabilities that allow us to maximise the impact for our beneficiaries.**

- Develop our in-house marketing and PR capabilities to grow reach and awareness across the region
- Develop new ways to inform about, and celebrate, the research we fund
- Develop new ways to offer easily accessible support and resources online
- Develop our team in key skill areas, including the use of digital tools and continuity planning
- Develop patient and family feedback to monitor impact and to enable us to respond to changing needs, including growing awareness of, and access to, our new Patient Advisory Group

## **We will invest in the future.**

- Commence planned building work and refurbishment at No 31 to ensure full access to therapies and improve our drop-in services for all
- We will invest £126,579 into Yorkshire-based, world class research

## **2021 Research Commitments**

- Continuation of Ryan Mathew's Associate Professorship, 2 years remaining
- Improving steroid safety in glioblastoma at the University of Leeds, until July 2021
- Developing tissue-on-chip technology collaboration project between the University of Hull and St James's Hospital, Leeds, until August 2023
- Brain Tumour Tissue Bank in Leeds, joint funding project with Oscar's Paediatric Brain Tumour Charity, 3 years remaining
- New, yet to be announced, 18th birthday funding project



**Yorkshire's Brain Tumour Charity**

**Charity No. 1095931**

**Trustees' Report and Unaudited Accounts**

**31 December 2020**



## **Yorkshire's Brain Tumour Charity**

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## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report**

The Trustees present their report with the unaudited financial statements of the charity for the year ended 31 December 2020.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Charity No. 1095931**

##### **Principal Office**

31 Otley Road  
Leeds, West Yorkshire  
LS6 3AA

##### **Patron**

Lady Kathy Botham

##### **Trustees**

The following Trustees served during the year:

T. Calverley  
P.D. Chumas  
A. R. Clark (Vice-Chair)  
R. Corns  
B. Foster (Chair)  
M. Gatenby  
S.V. Picton  
S. Willis  
C. Osmond  
P. J. Myerscough  
D. Heward

##### **Accountants**

Solutions Accountancy & Bookkeeping Ltd  
1 The Mews  
Little Brunswick Street  
HD1 5JL



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

#### **Structure, Governance and Management**

Formerly known as Brain Tumour Research and Support Across Yorkshire (BTRS), Yorkshire's Brain Tumour Charity (YBTC) is a registered charity governed by the rules contained within the "Model Declaration of Trust for a Charitable Trust" adopted on the 17<sup>th</sup> October 2002, then registered as a charity with the Charity Commission on the 13<sup>th</sup> February 2003.

The new name was adopted and registered with the Charity Commission in March 2020.

#### **Trustees**

Details of the Trustees who have served during the year are listed above.

None of the Trustees had any personal beneficial interests in the Charity requiring disclosure.

#### **Appointment of Trustees**

With effect from November 2019 a new appointment process was put into practice that governs how the charity advertises for Trustees, as well as developing a new application and induction process for safe recruitment. The process includes undertaking a skills audit to ensure the Board of Trustees is reflective of the skills and knowledge required and the communities we support.

#### **Training of Trustees**

New Trustees receive a briefing on their legal obligations under charity law; the content of our Model Declaration of Trust; our Conflicts of Interest Policy; Internal Financial Controls; Risk Management; the history of the charity; current budgets and the recent financial performance of the charity. In addition, Trustees are encouraged to attend appropriate internal and external training and events to facilitate the undertaking of their role.

#### **Management**

The Trustees meet quarterly to decide broad strategy, review policies and areas of activity including research grant funding, administration, reserves and risk management. The day-to-day administration of research grants and the processing and handling of applications prior to consideration of funding is delegated to the Chief Executive Officer.

#### **Key Management Personnel and Remuneration Policy**

M. Peacock (appointed 20<sup>th</sup> August 2019)                      Chief Executive Officer

The Board of Trustees together with the Chief Executive Officer are considered to be the key management personnel of the charity.

The Trustees give their time freely and no Trustee remuneration or expenses were paid during the year.

The Chief Executive salary is determined by benchmarking across the Third Sector on an annual basis.



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

#### **Voluntary Help and Employees**

The Trustees wish to record their thanks for the hard work of the charity's staff team and the support of our much-valued volunteers who work across a range of roles including the shop, support, office and fundraising.

#### **Risk Management**

The Trustees regularly review the risk management strategy in accordance with the requirements of the Statement of Recommended Practice on Accounting and Reporting by Charities.

Internal control risks are minimised by the implementation of procedures for the authorisation of all patient and research grants and other financial transactions.

Procedures are in place to ensure compliance with health and safety of staff, volunteers and visitors. Fundraising guidelines are issued to all volunteers and third-party supporters to ensure they comply with charity law, local authority and national regulations and to minimise risks to health and safety. The charity is registered with the Fundraising Regulator and complies with the Fundraising Code of Practice.

#### **Conflict of Interest Policy**

The charity has adopted a conflict of interest policy applicable to all Trustees and Staff. This policy aims to protect the organisation and the individuals involved from any appearance of impropriety. All Trustees and Staff are asked to declare their interests and any gifts or hospitality received in connection with their role in the charity. A register of interests is kept and maintained. In accordance with the charity's policy, Trustees are required to withdraw from decisions where a conflict of interest arises.

#### **Objectives and Activities**

The objects of Yorkshire's Brain Tumour Charity to 19<sup>th</sup> August 2020 are shown below:

1. To provide funds for research into the treatment of paediatric and adult brain tumours. All research shall be carried out within Yorkshire hospitals and universities. All research shall be written up for publication.
2. To provide funds to supply medical equipment aids and equipment to Yorkshire hospitals to support brain tumour patients whilst they are in hospital. Medical staff shall identify such pieces of equipment.
3. To provide funds to support brain tumour patients and their families.

These were amended on the 20<sup>th</sup> of August 2020 to:

In the county of Yorkshire and Humberside, including North Yorkshire, South Yorkshire, West Yorkshire and the East Riding of Yorkshire.

- i. To provide funds for research into the causes and cures of paediatric and adult brain tumours and to disseminate the useful results of such research.



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

- ii. To provide funds to supply aids and equipment to Yorkshire hospitals to support brain tumour patients whilst they are in hospital.
- iii. To provide funds to support brain tumour patients and their families financially, practically and emotionally.

Funds shall be allocated to objects i, ii and iii based on the needs of each object and to ensure the effective operation of the charity.

The trustees have decided to accept restricted and designated funds, as long as such funds are used to meet the charity's general objectives.

### **Merger**

In September 2020, Yorkshire Brain Tumour Charity merged with Will's Way, a small local charity set up by the parents of Will Barker who was diagnosed with a low-grade brain tumour at the age of 15, in September 2016. We'd like to thank his parents and Will's Way trustees for their work and for their continued support. The legacy of the Will's Way charity now continues on through a dedicated YBTC fund, and we are proud that the family are all regular volunteers and Jo Page, Charity Manager at Will's Way, is now a member of staff at Yorkshire's Brain Tumour Charity.

The value of assets transferred from Will's Way to YBTC as a result of the merge was £72,193.11.

### **Financial review**

The financial statements are presented in the standard format required by the Charity SORP and cover the activities of the charity. The Statement of Financial Activities (SOFA) shows the gross income from all sources and the split of activity between restricted and unrestricted funds.

### **Change in accounting software and system**

Up to January 2020, the charity used Quickbooks to manage their accounts. However, we found that this software did not give us the reporting and management tools we needed. We therefore moved on to use SAGE 50 and we are now allocating costs to costs centres (Costs of Generating Funds, Costs of trading and Costs of charitable expenditure) to better reflect how our funds are used and what resources are used to generate income.

Note 12 – ENIC and pension costs are for all staff and are not included in the above cost centres.

### **Income**

Incoming resources for the year totalled £268,586, an increase on the previous year of £53,763.

The charity relies on the support and assistance of much valued unpaid volunteers to help within the charity shop, No 31, to act as ambassadors across the region and to organise fundraising activities.



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

The increase in income reflects the investment in people made in the fundraising and finance team in 2020, as well as the focus on trusts and foundations income as a direct result of the pandemic and the resultant availability of covid-19 related emergency funding that was made available.

The fundraising team in 2019 was made up of 1 community fundraiser, supported by an assistant in a temporary events support role during the summer of 2019. In 2020, we recruited an additional community fundraiser and a part-time event fundraiser. The team supports family fundraisers, corporate fundraisers and event participants, and proactively work at identifying new income streams and maximising Gift Aid income, encouraging as much income diversity as possible.

#### **Expenditure**

Expenditure for the year increased to £438,212 with an increased spend on service support compared to the previous year, as well as a recruitment of a part time Finance Officer. £82,000 had been designated in 2019 for the renovation of ward L52 at the Leeds General Infirmary; the work took place and was completed in 2020.

#### **Reserves policy**

The Trustees endeavour to hold financial reserves equal to a minimum of 6 months running expenses plus research project commitments. At the end of 2020, the reserves were greater than this and therefore this risk is minimal.

The designated funds from the merger with Will's Way Charity can be spent on L52, bridging grants and research.

#### **Investments policy and objectives**

Short term funds are held in a Yorkshire Bank (now Virgin Money) and PayPal current accounts, saving deposits are held at both the Yorkshire Bank and the HSBC until required.

Short term funds from Will's Way Charity were held at Barclays and PayPal. Both accounts have now been closed.

The main banking is with the Yorkshire Bank (Virgin Money) with some funds kept with the HSBC to reduce the risk should one bank fail.

#### **Activities and Performance**

Treatments for brain tumours have remained relatively unchanged for more than 30 years. We fund next generation research because we want to find a cure. Whilst we are doing that, we offer a variety of support for children and adults who are living with, or are affected by, a brain tumour. The distress caused to patients, their families and their primary carers is devastating; our services support people emotionally, practically and financially and lasts for as long as we are needed.



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

#### **Telephone & Email Clinic**

We continued to grow our Support Services this year to enable us to provide patients and their families with increased access to telephone and email support through our confidential clinics.

The pandemic had a huge impact on how individuals were able to access medical care, appointments and treatment, as well as for how some people were able to access care services within their home. For those who lost a loved one, the impact of the restrictions on funerals and not being able to see other people during times of grief has been devastating. We have seen a huge increase in the numbers of people we have actively supported this year to 378; this is a 121% increase on the previous year.

To tackle the increased isolation and loneliness of brain tumour patients, carers and family members we quickly implemented a new out of hours support line in the first lockdown period, with the support of a dedicated and trained volunteer giving access out of usual working hours. This support line continues to be available between 9am and 10pm, seven days a week.

In November, we increased our available Support Services Coordinator hours to provide additional resource to continue to meet the growing numbers of individuals we are actively supporting on our caseload.

#### **Support Groups**

From March 2020, our monthly face to face patient support groups had to be cancelled, this continued throughout the whole year as many of those who attend were vulnerable or shielding and the decision was made not to reinstate face to face groups until it was safer to do so.

We introduced new fortnightly online support groups which were well received and well attended by patients, carers and family members. The increase in frequency was to help tackle isolation, as for many of those attending we were their only interaction during the lockdown periods. The groups continue to offer a chance for people to speak with others who really understand.

During the year we also trialled peer buddying, matching volunteers with lived experience to newly diagnosed patients or their carers/family members. This has been a success, with positive feedback being received and we are looking to develop this over the coming year.

We began the year with a newly launched Meet Up and Memories event, however, this was poorly attended as the impact of the pandemic was already causing concern. Following lockdown, we made the decision to trial running this bereavement support online every two weeks. It was initially well attended, but as the weather improved it was less so. A trained volunteer held meetings in her garden with limited numbers to meet the restrictions in place. These worked well over the summer months and a review was undertaken. We made the decision to rename the group to "Bereavement Support Group" and these were put back in place every fortnight online from September led by a trained volunteer with lived experience.



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

The year culminated in a joint support group virtual Christmas party night, with party packs being distributed to attendees before the event and games and quizzes being held for entertainment.

#### **Patient Grants**

If a patient with a primary brain tumour in Yorkshire has financial difficulties as a result of their diagnosis, health professionals can apply to us for a one-off financial grant. The stress and anxiety caused by financial difficulties can have a huge impact on individuals and their families and our grants help to reduce the worry caused at what is already a difficult time. In 2020 we also continued to provide grants to help reduce social isolation and for patients to make a special wish come true.

Following the merge with Will's Way, we introduced bridging grants as a continuation of the charity's work. These one-off £200 grants are provided to parents/carers of children, up to the age of 16, who are a patient on Ward L52 at Leeds Children's Hospital and are, or will be, receiving treatment, or under investigation for, a suspected brain tumour. Bridging grants are provided to help towards the costs associated with having a child in hospital, for example parking, food and drink or other childcare costs.

We made a total of 55 patient grants in 2020, an increase of 20 on 2019. These totalled £26,200, an increase of £8,700 on 2019. £4,000 (8 grants) were awarded as a direct result of outcomes from the COVID-19 pandemic and £200 (1 grant) was awarded as a bridging grant.

#### **Counselling & Hypnotherapy**

We understand that it is good to talk, and we provide support from trained counsellors and hypnotherapists for patients, family members, children and those bereaved. Where people are unable to access this service due to location restrictions we cover the cost of this in their own locality.

We fully adapted our counselling support as a result of Covid-19, offering remote sessions online or via telephone during lockdown periods.

With the number of people accessing support increasing and our focus on further developing in-community support in 2021, we recruited a dedicated Counsellor to our staff team in December.

#### **Benefits Advice & Signposting**

We arrange direct access to one-to-one specialist support from a qualified and experienced social worker for patients and their relatives who need advice and information about applying for new benefits, amendments to existing benefits or guidance on completing benefit forms.

During the year, we continued to develop our networks across the region to enable us to signpost to other localised amenities that would be of benefit, referring to other charities, council and community services to ensure the patient and their family have access to the support they need, where they live.



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

#### **Neuro-oncology Clinical Nurse Specialist Team**

We continue to work closely with the neuro-oncology clinical nurse specialist team at Leeds Teaching Hospitals Trust, as well as developing connections to other specialist teams across the region.

#### **Patient Advisory Group**

We launched a new Patient Advisory Group which encourages members to represent the views and experiences of people affected by a brain tumour, supporting them to become a driving force behind the development of our support services across Yorkshire and Humber.

#### **Current Research Grants**

During the year 2020, we awarded 1 new research grant for the value of £10,000 that was then cancelled by the recipient. We set aside £18,000 in research grants for 2021, as part of our 18<sup>th</sup> birthday celebrations. Applications for these funds will open in early 2021.

As a direct result of the COVID-19 pandemic, some of the research projects we fund had to be paused due to staff (researchers) being furloughed and/or laboratories being unavailable. Extensions have been granted to:

- Dr Lucy Stead for the work of the Leeds Brain Tumour Tissue Bank and Paediatric Brain Tumour Cell Line Resource
- Dr Laura Matthews, for Improving Steroid Safety in Glioblastoma

We also note that the Developing Tissue on Chip research led by Dr Pedro Beltran-Alvarez in Hull had a delayed start.

Our funding of Dr Ryan Matthew was unaffected by the pandemic.

Research funding of £126,759 (including the above-mentioned birthday grant) was designated by the Trustees at the end of 2020 and allocated as spend in 2021. Our commitments for 2022 onwards were £94,227 at the end of 2020.

## **Fundraising**

### **Our Approach to Fundraising:**

In 2020, we received national government and local authority grants for the value of £29,000 and income from the Job Retention Scheme (CJRS) for the value of £9,050 (our 2 shop staff members were on full or flexible furlough when the shop could not open due to national or local restrictions). These were exceptional grants as we do not normally receive any statutory funding and are normally 100% reliant on voluntary donations.

To raise the majority of the funds required to continue our work, we actively support individuals, groups and corporates fundraising within the Yorkshire community. In the last year, we did not use a third-party professional fundraiser or commercial participator.



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

Fundraising activities carried out on behalf of Yorkshire's Brain Tumour Charity are monitored closely by the Chief Executive Officer on a regular basis to ensure adherence to the Fundraising Code of Conduct and Fundraising Promise. The charity offers an excellent supporter experience, with advice and support to the public to ensure compliance with all legal requirements.

#### **Impact of Covid-19 on fundraising:**

The negative impact of the pandemic on the charity's income started in February 2020, with shop income declining as less people were using the high street.

The charity's usual ways of raising money, for example, through events, community and corporate fundraising, was severely impacted, with the majority of activity stopping entirely for an extended period of time throughout the two lockdown periods and the Tier 3 restrictions period. The charity adapted their approach, utilising digital and virtual fundraising opportunities to continue to engage supporters. A new online shop was developed, as well as the use of online selling sites.

The ability of the charity to undertake usual fundraising activity was impacted severely to the end of the year, but the team continued to adapt ways of working to make use of available technology and easing of restrictions, when able, to hold alternative events, like an outdoor car boot sale.

#### **Fundraising Standards:**

At Yorkshire's Brain Tumour Charity, we ensure that we maintain the highest possible principles when fundraising throughout the year by making sure all of our activities are compliant with all legal and regulatory standards.

As part of our commitment to high standards, we continued to deliver on all the pledges stated in our Fundraising Promise. This includes adhering to the Code of Fundraising Practice and being a member of the Fundraising Regulator.

#### **Helping Our Supporters and Addressing Complaints:**

We have ensured we are accessible to all throughout the year if they ever had a query or needed guidance. We have a Complaints Policy in place that is accessible via our website. During 2020, we didn't receive any complaints about our fundraising.

#### **Protecting Vulnerable People and the Wider Public**

We aim to make sure the privacy of our supporters is fully protected, particularly in the cases of vulnerable people. We are committed to ensuring that no vulnerable person feels subject to unreasonable intrusion of privacy or persistent or undue pressure to donate. We ensure that this is covered in staff induction training and is reviewed by the Chief Executive Officer and staff team on an annual basis.



## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

#### **Plans for the Future**

The charity is committed to expanding the support we offer across the Yorkshire region to ensure we meet the needs of primary brain tumour patients and their families across different communities. We will continue to reach out to communities across Yorkshire to ensure our support is accessible for everyone who needs it. This includes exploring increasing our provision of support within the key identified areas of Wakefield, Kirklees, Calderdale, Bradford, Hull and Sheffield, where we know there is a demand for our services. We will also re-introduce and grow the available face to face support groups, meet-ups and drop-in clinics to offer a range of opportunities as soon as the lifting of restrictions allows us to do so.

We will further develop our Patient Advisory Group to seek feedback and ideas from patients, carers and family members to continue to inform and develop our services strategy for the future.

We will develop and launch a new peer-led befriending scheme to increase access to peer networks and support in communities where people live.

We will develop varied income streams through the year to diversify our fundraising and reduce risk, including reviewing digital and virtual fundraising to ensure we continue to provide varied ways of supporting the charity. We will introduce new in-person events that are covid-safe and compliant to encourage fundraising support from across the region.

#### **Statement of trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Disclosure of information to examiner**

The trustees who held office at the date of approval of this trustees' report confirm that, so far as they are each aware, there is no relevant information of which the Charity's examiner is unaware; and each trustee has taken all the steps that he/she ought to have taken as a trustee to make himself/ herself aware of any relevant information and to establish that the Charity's examiner is aware of that information.




## **Yorkshire's Brain Tumour Charity**

### **Trustees Annual Report(continued)**

#### **Examiner**

In line with the provision exemption in the Charities Act 1993 as amended, the trust decided to appoint an examiner, which will reviews the accounts for the year ended 31 December 2020. In accordance with this appointment, Solutions Accountancy & Bookkeeping Ltd was appointed as examiner.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'B. Foster', with a long horizontal stroke extending to the right.

B. Foster

**3<sup>rd</sup> June 2021**



## **Yorkshire's Brain Tumour Charity**

### **Independent Examiners Report**

#### **Independent Examiner's Report to the Trustees of Yorkshire's Brain Tumour Charity**

I report to the trustees on my examination of the accounts of Yorkshire's Brain Tumour Charity for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Solutions Accountancy & Bookkeeping Ltd  
1 The Mews  
Little Brunswick Street  
HD1 5JL

**3<sup>rd</sup> June 2021**



## Yorkshire's Brain Tumour Charity

### Statement of Financial Activities

for the year ended 31 December 2020	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>Income and endowments from:</b>					
Donations and legacies	3	119,227	18,401	137,628	82,975
Charitable activities	4	1,392	43,000	44,392	72,358
Trading activities	5	32,182	-	32,182	42,732
Investments	6	2,001	-	2,001	2,015
Other	7	52,207	176	52,383	14,743
<b>Total</b>		<b>207,009</b>	<b>61,577</b>	<b>268,586</b>	<b>214,823</b>
<b>Expenditure on:</b>					
Raising funds	8	110,108	-	110,108	35,432
Charitable activities	9	122,469	38,499	160,968	61,937
Other	10	167,136	-	167,136	235,402
<b>Total</b>		<b>399,712</b>	<b>38,499</b>	<b>438,212</b>	<b>332,771</b>
Net gains on investments		-	-	-	-
<b>Net expenditure</b>	11	<b>(192,704)</b>	<b>23,078</b>	<b>(169,626)</b>	<b>(117,948)</b>
Transfer between funds		4,442	(10,000)	(5,558)	10,392
<b>Net expenditure before other gains/(losses)</b>		<b>(188,262)</b>	<b>13,078</b>	<b>(175,184)</b>	<b>(107,556)</b>
<b>Other gains and losses</b>					
<b>Net movement in funds</b>		<b>(188,262)</b>	<b>13,078</b>	<b>(175,184)</b>	<b>(107,556)</b>
<b>Reconciliation of funds:</b>					
<b>Total funds brought forward</b>		<b>353,864</b>	<b>46,763</b>	<b>400,627</b>	<b>508,183</b>
<b>Total funds carried forward</b>		<b>165,602</b>	<b>59,841</b>	<b>225,443</b>	<b>400,627</b>



## Yorkshire's Brain Tumour Charity

### Balance Sheet

as at 31 December 2020

Charity No. 1095931

	Notes	2020 £	2019 £
<b>Fixed assets</b>			
Tangible	13	<u>2,945</u>	<u>6,046</u>
		2,945	6,046
<b>Current assets</b>			
Stocks	14	10,364	4,367
Debtors	15	6,819	8,023
Cash at bank and in hand		<u>384,147</u>	<u>438,606</u>
		401,329	450,996
<b>Creditors:</b> Amount falling due within one year	16	<u>(178,831)</u>	<u>(56,415)</u>
<b>Net current assets</b>		222,498	394,581
<b>Total assets less current liabilities</b>		<u>225,443</u>	<u>400,627</u>
<b>Total net assets</b>		<u>225,443</u>	<u>400,627</u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>	17		
Restricted income funds		<u>59,841</u>	<u>46,763</u>
		59,841	46,763
<b>Unrestricted funds</b>	17		
General funds		<u>165,602</u>	<u>353,864</u>
		165,602	353,864
<b>Reserves</b>	17		
<b>Total funds</b>		<u>225,443</u>	<u>400,627</u>

Approved by the trustees on 20<sup>th</sup> May 2021

And signed on their behalf by:



B. Foster

Trustee

3<sup>rd</sup> June 2021



## Yorkshire's Brain Tumour Charity

### Notes to the Accounts

#### for the year ended 31 December 2020

##### 1. Accounting policies

###### Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

###### Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

###### Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

###### Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.



Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on	This includes any gain or loss on the sale of investments. investment assets

## **Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

## **Taxation**

The charity is exempt from tax on its charitable activities.

## **Freehold investment property**

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.



**Intangible fixed assets and amortisation**

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

**Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

**Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In

the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In

the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised

where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases. Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or,



if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs. Assets held under finance leases are depreciated in the same way as owned assets. Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet.

The assets of the plan are held separately from the charity in independently administered funds.



# Yorkshire's Brain Tumour Charity

## Notes to the Accounts

for the year ended 31 December 2020

### 2. Statement of Financial Activities - prior year

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total Funds 2019 £
<b>Income and endowments from:</b>			
Donations and legacies	82,975	-	82,975
Charitable activities	72,358	-	72,358
Trading activities	42,732	-	42,732
Investments	2,015	-	2,015
Other	14,743	-	14,743
<b>Total</b>	<b>214,823</b>	<b>-</b>	<b>214,823</b>
<b>Expenditure on:</b>			
Raising funds	35,432	-	35,432
Charitable activities	61,937	-	61,937
Other	235,402	-	235,402
<b>Total</b>	<b>332,771</b>	<b>-</b>	<b>332,771</b>
Net gains on investments	-	-	-
<b>Net expenditure</b>	<b>(117,948)</b>	<b>-</b>	<b>(117,948)</b>
Transfer between funds	12,105	(1,713)	10,392
<b>Net expenditure before other gains/(losses)</b>	<b>(105,843)</b>	<b>(1,713)</b>	<b>(107,556)</b>
<b>Other gains and losses</b>			
<b>Net movement in funds</b>	<b>(105,843)</b>	<b>(1,713)</b>	<b>(107,556)</b>
<b>Reconciliation of funds:</b>			
<b>Total funds brought forward</b>	<b>449,707</b>	<b>58,476</b>	<b>508,183</b>
<b>Total funds carried forward</b>	<b>343,864</b>	<b>56,763</b>	<b>400,627</b>



# Yorkshire's Brain Tumour Charity

## Notes to the Accounts

for the year ended 31 December 2020

<b>3 Income from donations and legacies</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	119,227	18,401	137,628	82,975
	119,227	18,401	137,628	82,975
<b>4 Income from charitable activities</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	1,392	43,000	44,392	30,797
				41,561
	1,392	43,000	44,392	72,358
<b>5 Income from other trading activities</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	32,182	-	32,182	42,732
	32,182	-	32,182	42,732
<b>6 Income from investments</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	2,001	-	2,001	2,015
	2,001	-	2,001	2,015
<b>7 Other income</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	52,207	176	52,383	13,801
				942
	52,207	176	52,383	14,743
<b>8 Expenditure on raising funds</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Costs of generating voluntary donations and legacies	78,510	-	78,510	7,898
	78,510	-	78,510	7,898
Cost of trading activities	-	-	-	-
	31,599	-	31,599	27,534
	31,599	-	31,599	27,534



# Yorkshire's Brain Tumour Charity

## Notes to the Accounts

for the year ended 31 December 2020

### 9 Expenditure on charitable activities

	Unrestricted 2020 £	Restricted 2020 £	Total funds 2020 £	Total funds 2019 £
Support & Counselling	34,526	-	34,526	10,015
Research & Grants	82,000	38,499	120,499	45,873
Ellie's Fund	-	-	-	1,077
Branded Merchandise	5,942	-	5,942	4,972
	<u>122,469</u>	<u>38,499</u>	<u>160,968</u>	<u>61,937</u>

### 10 Other expenditure

	Unrestricted 2020 £	Restricted 2020 £	Total funds 2020 £	Total funds 2019 £
Other interest payable	11	-	11	114
Employee costs	85,270	-	85,270	132,876
Motor and travel costs	263	-	263	2,415
Premises costs	36,256	-	36,256	37,424
General administrative costs,	28,034	-	28,034	29,690
Depreciation and amortisation	7,198	-	7,198	6,711
Legal and professional costs	10,104	-	10,104	26,172
	<u>167,136</u>	<u>-</u>	<u>167,136</u>	<u>235,402</u>

### 11 Net expenditure before transfers

	2020 £	2019 £
This is stated after charging:		
Depreciation of owned fixed assets	7,198	6,711

### 12 Staff Costs

	2020 £	2019 £
Salaries/wages	72,635	110,510
Employer's NIC	7,903	8,655
Pension costs	3,767	5,861
Staff recruitment	50	6,459
Staff training	915	1,391
	<u>85,270</u>	<u>132,876</u>



# Yorkshire's Brain Tumour Charity

## Notes to the Accounts

for the year ended 31 December 2020

<b>13 Tangible fixed assets</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost or revaluation</b>				
At 1 January 2020	12,247	8,404	27,171	47,822
At 31 December 2020	14,744	8,404	11,684	34,832
<b>Depreciation and impairment</b>				
At 1 January 2020	9,798	6,723	25,513	42,034
Depreciation charge for the year	2,949	1,681	2,568	7,198
Disposals			(17,345)	(17,345)
At 31 December 2020	12,746	8,404	10,736	31,887
<b>Net book values</b>				
At 31 December 2020	1,997	-	948	2,945
At 31 December 2019	2,450	1,680	1,916	6,046

<b>14 Stocks</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Finished goods	10,364	4,367

<b>15 Debtors</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade debtors	155	10
Other debtors	294	1,089
Prepayments and accrued income	6,370	6,924
	6,819	8,023

<b>16 Creditors</b>	<b>2020</b>	<b>2019</b>
amounts falling due within one year	<b>£</b>	<b>£</b>
Company credit cards	357	1,072
Trade creditors	1,340	8,463
Other taxes and social security	-	330
Other creditors	109,468	1,389
Accruals and deferred income	67,667	45,161
	178,831	56,415



## Yorkshire's Brain Tumour Charity

### Notes to the Accounts

#### for the year ended 31 December 2020

##### 17 Movement in funds

	As at 1st January 2020 £	Incoming resources (including other gains/losses) £	Resource expensed £	Gross transfers £	As at 31st December 2020 £
<b>Restricted funds:</b>					
	56,763	61,577	(38,499)	(10,000)	69,841
<b>Total</b>	<u>56,763</u>	<u>61,577</u>	<u>(38,499)</u>	<u>(10,000)</u>	<u>69,841</u>
<b>Unrestricted funds:</b>					
<b>General funds</b>	343,864	207,009	(399,712)	4,442	155,602
<b>Revaluation Reserves:</b>					
<b>Total funds</b>	<u>400,627</u>	<u>268,586</u>	<u>(438,212)</u>	<u>(5,558)</u>	<u>225,443</u>

##### 18 Analysis of net assets between funds

	Unrestricted Funds £	Total £
Fixed assets	2,945	6,046
Net current assets	222,498	394,581
	<u>225,443</u>	<u>400,627</u>

##### 19 Reconciliation of net debt

	As at 1st January 2020 £	Cashflows £	New HP/Finance leases £	As at 31st December 2020 £
<b>Cash and cash equivalents</b>	438,606	(54,459)	-	384,147
	<u>438,606</u>	<u>(54,459)</u>	<u>-</u>	<u>384,147</u>
<b>Net Debt</b>	<u>438,606</u>	<u>(54,459)</u>	<u>-</u>	<u>384,147</u>

##### 20 Commitments

###### Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2020	2020	2019	2019
	Land and buildings	Other	Land and buildings	Other
	£	£	£	£

Operating leases with expiry date:

###### Pension commitments

The pension cost charge to the charity amounted to:

2020	2019
<u>3,767</u>	<u>5,861</u>



# Yorkshire's Brain Tumour Charity

## Detailed Statement of Financial Activities

for the year ended 31 December 2020

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>Income and endowments from:</b>				
Donations and legacies	119,227	18,401	137,628	82,975
	119,227	18,401	137,628	82,975
Charitable activities	1,392	43,000	44,392	30,797
	1,392	43,000	44,392	41,561
				72,358
Trading activities	32,182	-	32,182	42,732
	32,182	-	32,182	42,732
Investments	2,001	-	2,001	2,015
	2,001	-	2,001	2,015
Other	52,207	176	52,383	13,801
				942
	52,207	176	52,383	14,743
<b>Total income and endowments</b>	<b>207,009</b>	<b>61,577</b>	<b>268,586</b>	<b>214,823</b>
<b>Expenditure on raising funds:</b>				
Costs of generating voluntary donations and legacies	78,510	-	78,510	7,898
	78,510	-	78,510	7,898
Cost of trading activities	-	-	-	-
	31,599	-	31,599	27,534
	31,599	-	31,599	27,534
<b>Total of expenditure on raising funds</b>	<b>110,108</b>	<b>-</b>	<b>110,108</b>	<b>35,432</b>
<b>Charitable activities</b>				
Support & Counselling	34,526.18	-	34,526	10,015
Research & Grants	82,000	38,499	120,499	45,873
Ellie's Fund	-	-	-	1,077
Branded Merchandise	5,942	-	5,942	4,972
	122,469	38,499	160,968	61,937
<b>Total of expenditure on charitable activities</b>	<b>122,469</b>	<b>38,499</b>	<b>160,968</b>	<b>61,937</b>



## Yorkshire's Brain Tumour Charity

### Detailed Statement of Financial Activities

for the year ended 31 December 2020

#### Other expenditure

Other interest payable	11	-	11	114
	11	-	11	114

#### Employee costs

Salaries/wages	72,635	-	72,635	110,510
Employer's NIC	7,903	-	7,903	8,655
Pension costs	3,767	-	3,767	5,861
Staff recruitment	50.00	-	50	6,459
Staff training	914.70	-	915	1,391
	85,270	-	85,270	132,876

#### Motor and travel costs

Travel and subsistence	217	-	217	1,482
Business mileage costs reimbursed	46	-	46	933
	263	-	263	2,415

#### Premises costs

Rent	25,521	-	25,521	24,577
Rates	378	-	378	2,621
Light, heat and power	2,114	-	2,114	3,395
Premises cleaning	2,787	-	2,787	646
Premises insurances	831	-	831	1,498
Premises repairs and maintenance	2,107	-	2,107	824
Other premises costs	2,520	-	2,520	3,863
	36,256	-	36,256	37,424

#### General administrative costs, including depreciation and amortisation

Depreciation land & buildings	2,949	-	2,949	2,449
Depreciation Plant & Machine	1,681	-	1,681	1,681
Depreciation Equipment	2,568	-	2,568	2,581
Bank charges	1,829	-	1,829	1,911
Equipment leasing and hire charges	4,413	-	4,413	2,866
Meeting costs	430	-	430	658
Information and publications	391	-	391	9,804
Postage and couriers	1,309	-	1,309	1,287
Software, IT support and related costs	12,301	-	12,301	7,916
Stationery and printing	2,143	-	2,143	1,695
Sundry expenses	1,099	-	1,099	1,025
Telephone, fax and broadband	4,119	-	4,119	2,528
	35,231	-	35,231	36,401



# Yorkshire's Brain Tumour Charity

## Detailed Statement of Financial Activities

for the year ended 31 December 2020

### Legal and professional costs

Accountancy and bookkeeping	3,964	-	3,964	1,800
Consultancy fees	2,400	-	2,400	149
Other legal and professional costs	3,740	-	3,740	24,223
	10,104	-	10,104	26,172

### Total of expenditure of other costs

167,136	-	167,136	235,402
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### Total expenditure

399,712	38,499	438,212	332,771
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Net gains on investments

Net expenditure	(192,704)	23,078	(169,626)	(117,948)
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Transfers between funds

4,442	(10,000)	(5,558)	9,592
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Net expenditure before other gains/(losses)

(188,262)	13,078	(175,184)	(108,356)
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Other gains

Net movement in funds	(188,262)	13,078	(175,184)	(108,356)
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### Reconciliation of funds:

Total funds brought forward	353,864	46,763	400,627	508,983
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Total funds carried forward	165,602	59,841	225,443	400,627
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# yorkshire's brain tumour charity!

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